

EXAMINATION LETTER: Grooming Business course:

July 2011

Dear Grooming Course Student,

It is difficult to think that it is already time to start arranging for the final exam. By starting so early I hope to ensure that everything will run smoothly and that all of you will pass with flying colours. (Be warned – the exam is not easy – you need to study to pass!)

This letter will also be published on the website: www.ethology.co.za – go to “student info”

Certificates will be issued to students who have paid their enrolment fee in full, have attended the June seminar/workshop, have submitted all 8 Assignments, have done their 40 hours of practical work and obtained 50% for each section the exam (see Format and content)

Students will pass as Competent or Best Practice:

To pass as Competent as students must achieve 50% in the Exam.

To pass with Best Practice (distinction) a student has to achieve 75% in the exam.

Marks obtained for the Assignments are not taken in to account in the calculation of the final mark.

Dates: The exam will take place on Saturday, **5 November 2011 at 9h00**. **Should you for any valid reason not be able to sit for the exam on this date, please let me know immediately in writing.**

Students who have enrolled for 2 or more courses (for instance Grooming and a Basic course!) should write the Grooming paper on 5 November and then have the option to write the Basic course exam immediately after finishing the Grooming paper – or they can write the Basic course exam on 21 January 2012 when the supplementary exam will take place.

Venue; Most of you live in the Gauteng area and you must please write at the venue that I have booked: DENEL (Mechem), 368 Selborne Ave Lyttleton, Pretoria (see route map attached). (GPS C0-ordinates: S25 49.044 E28 11.744) Mechem is very conveniently situated close to the N1 (or N14), and easy to find. (Directions to follow)

NB: Should it be impossible for you to write the exam at this venue, you need to let me know well in advance (beginning of October) so that we can make proper arrangements with a suitable invigilator in your area.

Duration: 2 hours.

Language: Questions will be in both English and Afrikaans and you can answer in the language you prefer.

Format and content of the paper: **The paper is divided in two sections. To pass, you must achieve 50% for each of the sections.**

The first part covers Modules 1 & 2 (assignments 1 - 4) and will account for 60% of the exam.

The second part covers Modules 3 & 4 and accounts of 40% of the exam.

The paper is in a fill-in format. All questions must be answered – no choices are given. The questions must be answered in the spaces provided on the paper. Students will be required to fill in missing words, write sentences and short paragraphs. Questions will vary from straight-forward; to applications.

You also need to fill in your ID number, full names (as on the ID) and cell phone number on the exam paper.

Supplementary exam: An exam for unsuccessful candidates and those who for a valid reason were not able to write on the 5th November will be written on 21 January 2012. Students who have failed the Nov exam and will be attempting the exam for a second time will have to pay an administration fee of R100.00 in cash on the day. This fee is not applicable for those who have made arrangements prior to the Nov exam or who are writing a second/third exam.

Results will be made available as soon as possible. Keep in mind that Julie will mark Section 1 and that it will take a bit of time to get the papers to her after I have marked Section 2. I will get the results to you by e-mail or SMS or normal mail.

Certificates: The certificates will **only be issued towards the end of February - beginning of March 2012** when the results of all the courses are in. Your certificate will be sent to you by registered mail. If you have not received it by the end of March, please contact me for a tracking number. I will also publish the tracking numbers on the website www.ethology.co.za – go to “student info”.

The office will be closed from Friday 2 December to Monday 9 Jan 2012. I will be overseas (India!) for most of the time, so please do not try to contact me. The exam results of the students who have written on 5 November will be mailed/or e-mail or sms to all before the office closes. All exam queries will be dealt with after 9 Jan 2012.

Other dates that the Office will be closed: Due to the seminars and the World Vet Congress that I will be attending, the office of Ethology Academy will be closed from **August 18 to Wednesday 31 August**, from **Friday 9 September - Tuesday 20 September**, and again from **Monday 9 October – Tuesday 20 October**. Should you need to contact me urgently during these periods, you can contact me on my cell number 072 575 8586.

I think I have covered all the issues, but should you still have questions, please do not hesitate to contact me.

Good luck!

Best regards,

Hanna Odendaal
Course Administrator

Directions to Mechem: From Johannesburg/Krugersdorp

Take the N1 towards Pretoria (N1 becomes N14 after Brakfontein interchange)
Pass the Jean Ave off ramp. The next off ramp indicates Wierda Rd/ Sunderland Ridge (M10).
Take this off ramp. At the T junction, turn left towards Garsfontein (M10). The rd will pass over the N1. After about 2 km you will get to a traffic light with a Sasol Garage in front to the I Turn left into Selbourne Ave. Pass a small traffic circle and the entry gates of Denel (Mechem) will be in front of you. You will be asked to sign in and the guard will direct you to the building where you will be writing.

From the R21 (Airport/East Rand), the East of Pretoria/Witbank and Pietersburg.

Take the R21 (M10) off ramp when entering Pretoria (that is just after you have passed the N1 off ramp) At the intersection, turn left in to Hans Strydom Drive (M10). Continue in Hans Strydom for about 3-5 km. Turn right in to Selbourne Ave (there will be a Sasol Garage on your right). After about 500 m the security gates of Denel (Mechem) will be in front of you. You will be asked to sign in and the guard will direct you to the building where you will be writing.